



Town of Camp Verde Vision Statement

"Camp Verde is welcoming, a safe community, a vibrant economy, thoughtfully growing, and offering an exceptional quality of life."

**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, MAY 4, 2026 at 6:00 P.M.**

ZOOM MEETING LINK:

One Tap Mobile: 1-253-215-8782 or 1-346-248-7799

<https://us02web.zoom.us/j/82509510539?pwd=3BlxZyOKYVuvUGYzdcRyzQBh99P670.1>

Meeting ID: 825 0951 0539

Passcode: 217663

Note: Commission member(s) may attend Regular Sessions either in person, by telephone, or internet/video conferencing.

- 1) **Call to Order**
- 2) **Roll Call.** Chairperson Candra Faulkner, Vice Chairperson Mary Hughes, Commissioner Glenda Duncan, Commissioner Victoria O'Malley, Commissioner Doug Ashley, Commissioner Shane Gerhardt.
- 3) **Pledge of Allegiance**
- 4) **Consent Agenda** - All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.
 - a) **Approval of Minutes:**
 - 1) Regular Session – April 6, 2026
 - b) **Set Next Meeting Date and Time:**
 - 1) Regular Session Monday, June 1, 2026 at 6:00 p.m.
 - 2) Regular Session Monday, July 6, 2026 at 6:00 p.m.
- 5) **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to Town Staff).** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

(Pursuant to ARS §38-431.01(H))

- 6) **Presentation of the FY27 Strategic Plan and Action Plan.** Staff Resource: Town Manager Miranda Fisher.
- 7) **Update on the Parks & Recreation FY27 projected Capital Improvement Project funding requests.** Staff Resource: Town Manager Miranda Fisher.
- 8) **Update on Camp Verde Sports Complex projects.** Staff Resource: Parks & Recreation Manager Shawna Figy.
- 9) **Update on the Parks & Recreation Master Plan.** Staff Resource: Parks & Recreation Manager Shawna Figy.
- 10) **Discussion regarding Parks & Recreation Commission involvement in Corn Fest activities.** Staff Resource: Parks & Recreation Manager Shawna Figy.
- 11) **Discussion regarding development of working agreements for the Town Council, Boards and Commissions.** Staff Resource: Town Manager Miranda Fisher.
- 12) **Commission Informational Reports.** These reports are relative to the committee meetings or events that Commission members attended.
- 13) **Update on Parks & Recreation current programming and events.** Staff Resource: Parks & Recreation Manager Shawna Figy.
- 14) **Adjournment**

Note: Pursuant to A.R.S. §38-431.03A.2 and A.3, the Parks and Recreation Commission may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item. The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on 04/28/2026 at 4:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Leah Rhodes

Leah Rhodes, Town Clerk



DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, APRIL 6, 2026 at 6:00 P.M.

Note: Commission member(s) may attend Regular Sessions either in person, by telephone, or internet/video conferencing.

1) Call to Order

Vice Chair Faulkner called the meeting to order at 6:00 p.m.

2) Roll Call Chairperson Candra Faulkner, Vice Chairperson Mary Hughes, Commissioner Glenda Duncan, Commissioner Victoria O'Malley, Commissioner Doug Ashley (absent), Commissioner Zach McKay, and Commissioner Shane Gerhardt.

Also Present:

Town Manager Miranda Fisher (participated remotely), Parks and Recreation Manager Shawna Figy, Special Initiatives Manager Cliff Bryson, and Town Clerk Leah Rhodes.

3) Pledge of Allegiance

Commissioner McKay led the Pledge.

4) Consent Agenda - All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.

a) Approval of Minutes:

- 1) Regular Session – February 2, 2026

b) Set Next Meeting Date and Time:

- 1) Regular Session Monday, May 4, 2026 at 6:00 p.m.
- 2) Regular Session Monday, June 1, 2026 at 6:00 p.m.

Motion was made by Commissioner Duncan to approve the next meeting dates, times, and meeting minutes, seconded by Commissioner Gerhardt.

Roll Call:

Commissioner Duncan: Aye
Commissioner O'Malley: Aye
Commissioner Ashley: Absent
Commissioner McKay: Aye
Commissioner Gerhardt: Aye

Vice Chairperson Hughes: Aye
Chairperson Faulkner: Aye
Motion Passed: 6-0

- 5) **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to Town Staff).** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no speakers

- 6) **Presentation regarding funding options for Parks & Recreation programs and the facilities.** Staff Resource: Special Initiatives Manager Cliff Bryson.

Special Initiatives Manager Bryson provided an overview of the diverse funding sources supporting the Town of Camp Verde's community programs, including key revenue streams such as the General Fund, user fees, state-shared revenues, grants, donations, and development impact fees, which collectively sustain essential services and facilitate responsible growth.

Town Manager Fisher and Special Initiatives Manager Bryson responded to questions from the Commission.

- 7) **Presentation of the Council approved 2026 General Plan.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated that at the March 11, 2026 meeting, the Town Council unanimously approved the 2026 General Plan, which means approval of the plan will be on the July 21, 2026 Primary Election ballot. Town staff will be conducting open houses to answer questions the public may have before the Primary Election.

Town Manager Fisher and Town Clerk Rhodes responded to questions from the Commission.

- 8) **Presentation and discussion of Parks & Recreation FY27 CIP project list to include a review of the community input.** Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks & Recreation Manager Figy provided an overview and timeline of the five-year Capital Improvement Projects (CIP) plan for Parks and Recreation.

Town Manager Fisher noted that a survey had been distributed to gauge community

priorities regarding proposed projects. Town Manager Fisher stated that Town staff are seeking feedback from the Commission on their top CIP priorities to review with Council at the April 22, 2026, Town Council meeting.

The Commission provided feedback on their top priorities, which included improvements to the Sports Complex, Verde Lakes, park facilities, and park maintenance, as well as enhancements to the Equestrian Center, Heritage Pool, tennis courts, Town signage, and the gymnasium.

Town Manager Fisher responded to questions from the Commission.

9) Discussion regarding Commission involvement in our next Citizen's Academy being held April 21, 2026. Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks & Recreation Manager Figy reported that the Parks & Recreation session for the Citizens Academy is scheduled for April 21, 2026 and invited Commissioners to attend. Figy also asked the Commission for suggestions on any additional information they would like shared with the public.

Chair Faulkner indicated that she would like the presentation to include an overview of the roles and responsibilities of Parks and Recreation Commission members.

10) Update, discussion, and possible recommendation regarding prioritizing the focus through the See My Legacy site. Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks & Recreation Manager Figy stated that the See My Legacy online platform offers significant potential for community engagement, including opportunities for fundraising and sponsorships. She requested feedback from the Commissioners regarding priority focus areas.

The Commissioners recommended that the platform includes the Memorial Bench and Tree Program, the State of the Town/40th Anniversary Committee, the Playground Equipment Program, and a Nature Trail Program. The Commission also suggested that any promotional materials include a QR code.

Parks & Recreation Manager Figy responded to questions from the Commissioners.

11) Update on Camp Verde Sports Complex projects. Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks & Recreation Manager Figy provided updates on the Sports Complex projects, including fencing, the concession stand, concrete walkways, and ADA-compliant parking.

12) Update on the Equestrian Center. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher reported that, effective April 1, 2026, the Town has assumed full operational control of the site and that staff are conducting a reassessment of the Equestrian Center. Town Manager Fisher noted that staff are currently working with two user groups to ensure continuity of operations.

Town Manager Fisher further stated that operational oversight of the facility during this transition period is being led by Public Works Director Ken Krebbs, Parks & Recreation Manager Shawna Figy, and herself. Additionally, Town Manager Fisher advised that, as part of the FY27 budget development process, Council will review additional information related to the Equestrian Center to better understand the scope and implications of future operations. This information will support Council in determining the most appropriate path forward, including the potential issuance of a new RFQ at a later date or retaining the site as a Town-managed asset.

Town Manager Fisher responded to questions from the Commissioners.

13) Update on the Heritage Pool. Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks & Recreation Manager Figy reported that the Parks & Recreation Division have been actively preparing for the upcoming opening of the Heritage Pool on May 22, 2026. Seasonal lifeguards have been successfully recruited, hired, and completed required training to ensure safe and efficient operations.

In conjunction with operational preparations, Town staff are conducting a comprehensive evaluation of the costs associated with continued operation of the Heritage Pool. This analysis will be presented to Town Council as part of the FY27 budget discussions at the April 22, 2026 meeting. In addition, Town staff will initiate regular monthly meetings with Vice Chairperson Hughes and Brenda Hauser to provide updates on the Heritage Pool.

Town Manager Fisher responded to questions from the Commissioners.

14) Update on the Parks & Recreation Master Plan. Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks & Recreation Manager Figy reported that Town staff, in coordination with Kimley-Horn, are continuing to gather public input through an online survey and outreach at Town events. Upon closure of the survey, Kimley-Horn will compile a report summarizing the feedback for review with Town staff and the Parks & Recreation Commission.

Parks & Recreation Manager Figy responded to questions from the Commissioners.

15) Update on ActiveNet registration software and Perry Weather system. Staff

Resource: Parks & Recreation Manager Shawna Figy.

Parks & Recreation Manager Figy provided an overview of the new facility and registration software, highlighting the programs that have already utilized the system for registration. Manager Figy noted that staff are currently working on implementing a registration for summer day camp, swimming lessons, and facility reservations through the platform.

Parks & Recreation Manager Figy also reported that the Perry Weather system will be installed at the Sports Complex once the concession stand is complete, enabling audible and text alerts to staff regarding specific weather conditions at the facility.

Parks and Recreation Manager Figy responded to questions from the Commissioners.

- 16) Commission Informational Reports.** These reports are relative to the committee meetings or events that Commission members attended.

The Commissioners reported on past events they attended.

- 17) Update on Parks & Recreation current programming and events.** Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks & Recreation Manager reported on past, current and upcoming events.

Parks & Recreation Manager Figy responded to questions from the Commissioners.

- 18) Adjournment**

Chairperson Faulkner adjourned the meeting at 7:29 p.m.

Chairperson Candra Faulkner

Town Clerk Leah Rhodes

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde, Arizona, during the Regular Session held on the 6th day of April, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2026

Leah Rhodes, Town Clerk

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Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: May 4, 2026

Agenda Item Type:

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Town Manager

Staff Resource: Town Manager Miranda Fisher

Agenda Title: Presentation of the FY27 Strategic Plan and Action Plan

Attached Documents: FY27 Strategic Plan and Action Plan

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- | | | | | |
|--|---|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☒ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|---|--|----------------------------------|---------------------------------|

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY26 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

The Town of Camp Verde Strategic Plan was originally developed collaboratively by Council and staff in January 2024 and serves as the guiding framework for organizational priorities over a five-year horizon.

During the March 12, 2026 Strategic Planning Session, Council revisited and updated its priorities for the FY25–FY30 Strategic Plan. These updates reflect evolving community needs, organizational capacity, and long-term objectives.

The FY2027 Action Plan has been developed by staff to align with this direction and provides clear, actionable steps to advance Council's priorities in the upcoming fiscal year.

At the April 1, 2026 meeting, Council reviewed the draft FY27 Strategic Plan and Action Plan and noted no requested or desired changes. On April 15, 2026, Town Council officially adopted the FY27 Strategic Plan and Action Plan.

Question(s) before the Commission:

- Does Commission have any questions for staff about the strategic plan or action plan?



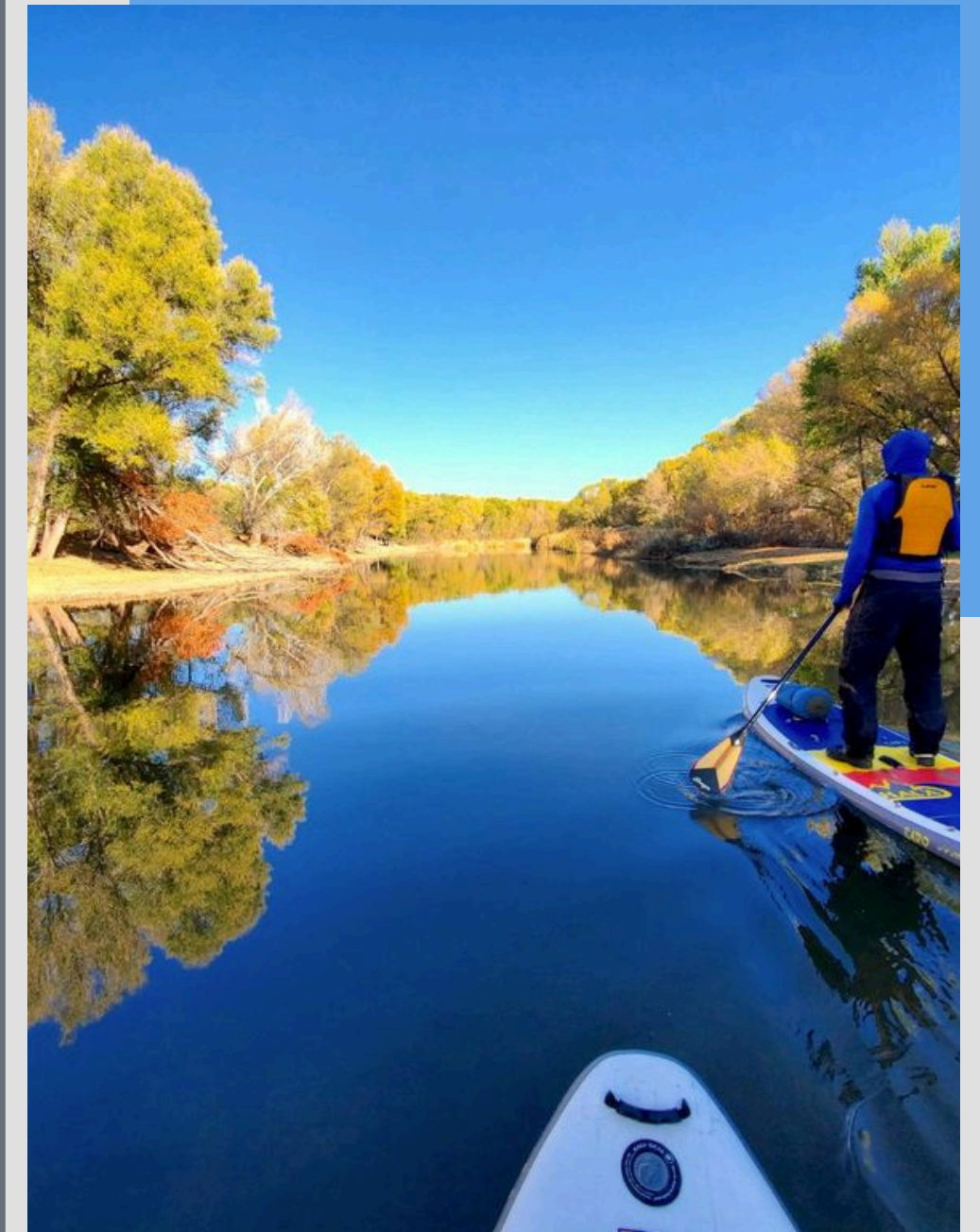
FY2027 STRATEGIC PLAN

Strategic Plan

The Town of Camp Verde Strategic Plan was originally developed by Council and staff in January 2024 and updated during a one-day work session in March 2026. At that time, Council update its priorities for the FY25–30 Strategic Plan, and staff developed the FY2027 Action Plan to align specific, measurable goals with that direction.

This plan identifies key priorities requiring strategic focus over the next 3–5 years. It is not intended to capture all operations, but rather to guide investment and effort in areas of greatest importance. As a living document, action items will be updated annually, and focus areas will evolve as priorities are achieved and new needs emerge.

The Strategic Plan is grounded in the Town’s Vision, Mission, and Core Values. Together, these elements guide decision-making, organizational actions, and long-term success for the Camp Verde community.



Vision & Mission



VISION

Camp Verde is welcoming; a safe community, a vibrant economy, thoughtfully growing, and offering an exceptional quality of life.



MISSION

We serve by honoring our past and embracing our future.

Core Values

Respect, Sustainability,
Accountability,
Collaboration,
Leadership, Integrity,
Excellence, and
Diversity.





Strategic Focus Areas



**Legislative
Advocacy**



**Infrastructure
Capacity**



**Strategic Growth &
Economic Vitality**

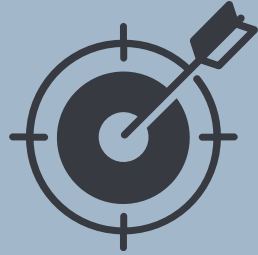


**Revenue
Stability**



**Workforce
Development**

Legislative Advocacy Goals



Develop and implement a coordinated legislative advocacy strategy that identifies and prioritizes key issues impacting Camp Verde.



Strengthen relationships with state legislators, agencies, and regional partners by leveraging partnerships



Pursue cross-jurisdictional collaboration to proactively represent the Town's interests, influence policy outcomes, and expand access to resources.

Legislative Advocacy Action Plan

Action Item	Responsible Department
Develop and adopt an annual legislative agenda identifying priority bills and policy positions for each session.	Town Council
Coordinate with regional partners to align advocacy efforts and address shared priorities.	Town Council
Implement a system to track and monitor legislation impacting Camp Verde.	Town Manager
Evaluate and pursue additional capacity, such as a contract lobbyist, to strengthen legislative engagement.	Town Manager
Establish and maintain relationships with leadership across key Arizona state agencies.	Town Council / Town Manager
Host regular “Camp Verde at the Capitol” and local engagement opportunities to communicate Town priorities.	Town Council / Town Manager
Increase participation and influence within the League of Arizona Cities and Towns, including representation in leadership roles.	Town Council

Infrastructure Capacity Goals



Expand water storage capacity to support current demand and future growth.



Extend and strategically expand the sewer system to support economic development, protect public health, and safeguard environmental resources.



Maintain, repair, and modernize existing utility infrastructure to ensure long-term reliability, efficiency, and service continuity.

Infrastructure Capacity Action Plan

Action Item	Responsible Department
Design and initiate construction of the Verde Commercial water storage tanks to increase system capacity and reliability.	Utilities
Execute a development agreement and complete the transfer of the Verde Valley Community Development Organization property to secure a future water storage site.	Utilities
Evaluate and consider amendments to the Planning & Zoning Ordinance to require water storage systems in new developments.	Utilities / Community Development
Secure funding for the acquisition of the High View property designated for future well and water storage infrastructure.	Utilities / Finance
Complete installation of arsenic treatment systems at the Mongini well site to ensure regulatory compliance and water quality.	Utilities
Adopt the Rural Water Management Ordinance to guide sustainable water use and future development.	Utilities / Community Development



Infrastructure Capacity Action Plan

Action Item	Responsible Department
Establish a Municipal Improvement District (MID) along the Highway 260 corridor to support infrastructure expansion.	Utilities / Finance / Town Manager
Complete final design and initiate construction of Phase 1 of the Highway 260 sewer extension project.	Utilities
Reassess and update the long-term buildout plan for the Wastewater Treatment Plant to align with projected growth and capacity needs.	Utilities
Promote and facilitate participation in county cesspool funding programs to improve environmental and public health outcomes.	Utilities
Actively pursue grant funding opportunities to support infrastructure development, replacement, repair, and system resiliency.	Utilities / Finance

Strategic Growth & Economic Vitality Goals



Streamline and modernize the development review process to improve efficiency, predictability, and customer service.



Strengthen targeted business attraction and retention efforts that align with Camp Verde's economic vision and community character.



Proactively market Camp Verde to support economic growth, tourism, and investment opportunities.

Strategic Growth & Economic Vitality

Action Plan

Action Item	Responsible Department
Adopt and implement the comprehensive Planning & Zoning Ordinance, including updated development review standards.	Community Development
Implement the Versaterm customer service platform within Community Development to enhance service delivery and capture real-time customer feedback.	Community Development
Develop GIS-based infrastructure layers that integrate Capital Improvement Projects to provide developers with visibility into planned infrastructure.	Utilities / Public Works / Community Development
Finalize and maintain a comprehensive vacant parcel inventory to support development and marketing initiatives.	Community Development / Economic Development
Implement the Town’s Wayfinding Plan and initiate installation of priority signage following ADOT approval.	Economic Development / Community Development / Public Works
Issue at least one monthly press release highlighting Camp Verde’s economic development initiatives and community assets.	Economic Development

Strategic Growth & Economic Vitality

Action Plan

Action Item	Responsible Department
Define target industry sectors and identify top 20 prospective businesses within five key sectors, and leverage a national broker network (top 600 list) to actively market key commercial properties and support targeted business recruitment.	Economic Development
Participate in at least one trade show per quarter to support targeted business attraction and economic development efforts.	Economic Development
Develop and deliver a quarterly small business and economic development program providing training, tools, and marketing support.	Economic Development
Establish regular in-person outreach, connecting with at least ten local businesses per month to strengthen relationships and provide support services.	Economic Development
Develop and launch a comprehensive community events calendar and platform to better coordinate and promote Town events across departments.	Economic Development / Parks & Recreation
Conduct at least two familiarization tours annually with commercial brokers and prospective businesses to showcase development opportunities.	Economic Development

Revenue Stability Goals



Implement a centralized grants management program to identify, pursue, and administer external funding opportunities.



Strengthen long-term financial sustainability through diversified revenue strategies and proactive financial planning.



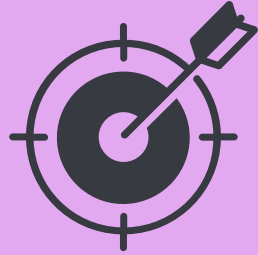
Explore and leverage public-private partnerships to support strategic infrastructure and community investment.

Revenue Stability

Action Plan

Action Item	Responsible Department
Hire a dedicated Grants Manager to proactively pursue, secure, and administer all Town grant opportunities.	Town Manager
Implement a centralized grants tracking system to monitor awards, compliance, and match funding impacts for future budget planning.	Town Manager / Finance
Finalize and adopt a comprehensive grant management policy in alignment with the Thriving Communities framework.	Town Manager / Finance
Evaluate and implement diversified revenue opportunities, including user fees, cost recovery models, and enterprise fund adjustments.	Finance
Develop a GIS-based buildout strategy for the Highway 260 corridor to identify and prioritize opportunities for public-private partnerships aligned with future development.	Economic Development / Utilities
Expand sponsorship opportunities for key Town events, including festivals, State of the Town, and the 40th Anniversary, to increase external funding support.	Economic Development / Parks & Recreation
Leverage the See My Legacy platform to develop and implement targeted fundraising and partnership campaigns.	Parks & Recreation

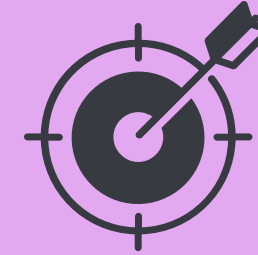
Workforce Development Goals



Improve compensation structures to remain competitive in the regional labor market and attract and retain high-quality employees.



Evaluate and enhance employee benefits to support workforce stability, recruitment, and retention.



Expand training, professional development, and leadership opportunities to strengthen organizational capacity.

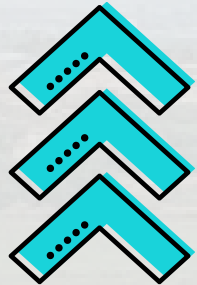
Workforce Development Action Plan

Action Item	Responsible Department
Conduct a comprehensive market compensation analysis and present findings to Council and the community.	Human Resources
Implement FY27 compensation adjustments, including market alignment, cost-of-living adjustments (COLA), and merit-based increases.	Town Manager / Finance / Human Resources
Establish a structured step plan for the Camp Verde Marshal's Office (CVMO) to maintain competitiveness with regional agencies.	Town Manager / Finance / Human Resources
Expand employee education and communication on benefits through quarterly benefits and wellness updates.	Human Resources
Develop and distribute individualized total compensation statements outlining wages and the full value of employee benefits.	Human Resources
Conduct a cost-benefit analysis of current health insurance plans to ensure competitiveness and fiscal sustainability.	Human Resources

Workforce Development Action Plan

Action Item	Responsible Department
Reestablish and enhance the Employee Assistance Fund to provide flexible support for employee needs.	Human Resources / Finance
Review and update paid time off policies, including modernization of the holiday leave program.	Human Resources / Finance
Launch an Emerging Leaders Academy to support development of mid-level and aspiring leaders.	Town Manager / Human Resources
Develop a department-driven training matrix that identifies required certifications and training to inform budget planning.	All Departments
Conduct a comprehensive skills gap analysis to assess workforce capabilities and align training and recruitment strategies accordingly.	All Departments

THANK YOU





Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: April 6, 2026

Agenda Item Type:

- ☐ Consent Agenda ☐ Informational Presentation ☒ Discussion Item
☐ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Parks & Recreation **Staff Resource:** Town Manager Miranda Fisher

Agenda Title: Update on the Parks & Recreation FY27 projected Capital Improvement Project funding requests.

Attached Documents:

- CIP Funding Summary Sheet for FY27

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 10 minutes

Reviewed By:

- ☒ Town Manager ☐ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY26 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

In April, the Commission was provided the opportunity to review all of the Capital Improvement Project (CIP) sheets for all projects related to Parks & Recreation being proposed to Council and make a recommendation as to which projects were believed to be the most important. These projects were presented to Council, along with community feedback, Commission input, and staff input, on Wednesday, April 22 for final Council approval.

At the April 22 budget meeting, Town Manager Miranda Fisher explained that if the Council wanted to prioritize the Heritage Pool Renovations, doing so would result in other Parks & Public Use Facilities projects, such as the ones recommended by the Commission, being pushed out to future fiscal years. Town Council committed that they wanted to fund the pool improvements at \$1.3M under debt funding. As a result, only the following Parks and Recreation related projects are currently identified for funding FY27 under CIP:

- **Sports Complex Construction:** \$500k (grant and debt funding)
- **Sports Complex Concession Stand Equipment:** \$12,000 (cash)
- **Sports Complex Drainage Study:** \$50k (grant)
- **Parks & Recreation Master Plan:** \$20k (cash)
- **Heritage Pool Renovations:** \$1.3M (debt)
- **Equestrian Center Seating:** \$380k (debt)



Parks and Recreation Commission Agenda Information Memorandum

- This was for grassy hillside seating, which the Council wants to reconsider at their May 7, 2026 budget session. The alternative seating option is bleachers at \$760k. If Council wants to go with bleachers, additional amendments will have to be made to reduce debt funded projects by \$380k.
- **Equestrian Center Arena Paneling:** \$275k (debt)
- **New Shuttle Bus:** \$150k
 - Town staff explained that the debt funding would be secured in Spring 2027 towards the end of the fiscal year so as to avoid an all-year debt funded project. With this delayed purchasing decision though, what it means is if the bus breaks anytime between now and Spring 2027, there will be no community trips offered. Town Council did request that the Town connect with the Yavapai-Apache Nation though to see if they have a bus they could loan or sell the Town.
- **Security Cameras:** \$202k (debt)
 - The security cameras impact Parks & Recreation because they will help address the vandalism issues we are faces at the parks.
- **Impact Fee Study:** \$110k (cash)
 - The impact fee study impacts Parks & Recreation because Council may consider charging new development fees that would be earmarked for parks, recreation and outdoor amenities.

Attached to this agenda information memorandum is the 5-CIP plan. The CIP project sheets that accompany the plan can be accessed in the April 22, 2026 Town Council agenda packet:

<https://www.campverde.az.gov/04-22-2026%20Budget%20Work%20Session%20Meeting%20Packet%20Final.pdf?t=202604201739260>

Connection to the [FY25-FY30 Strategic Plan](#)

This connects to the Strategic Plan through increasing civic engagement and public participation. All CIP projects that get approved play a role in the Strategic Plan.

Question(s) before the Commission:

- Do you have any questions about any of the CIP projects that are projected to be funded in FY27?

Town of Camp Verde
FY27 Capital Improvements Plan
Proposed Projects

Key:

Grant

Debt

Comination

Cash

Various Fees

Governmental Funds

Funding			Appv'd FY26	To Date		FY27 Proposals	YR1 - FY27	FY28 Proposals	YR2 - FY28	FY29 Proposals	YR3 - FY29	FY30 Proposals	YR4 - FY30	FY31 Proposals	YR5 - FY31	5 Year Funding Total
Funding Source		Grants	\$ 25,540,760			\$ 7,015,000	\$ 32,060,000	\$ 34,160,000	\$ 550,000	\$ 20,290,000	\$ 750,000	\$ 400,000	\$ 2,500,000	\$ -	\$ -	\$ 61,865,000
		Interest														\$ -
		Debt Financing	\$ 1,255,000			\$ 2,977,000	\$ 775,000	\$ 963,000	\$ 594,000	\$ 485,000	\$ 390,000	\$ 1,120,000	\$ 872,500	\$ 8,265,000	\$ -	\$ 13,810,000
		Court Enhancment Funds														\$ -
		Parks Fund Carry-forward Balance	\$ 1,435,960													\$ -
		CIP Carry-forward Balance	\$ 1,019,485			\$ 525,000		\$ -		\$ -		\$ -		\$ -		\$ 525,000
		Vehicle Replacement Program	\$ 25,000			\$ 75,000		\$ 75,000		\$ 75,000		\$ 75,000		\$ 75,000		\$ 375,000
		HURF Fund Transfers	\$ 454,500			\$ 454,500	\$ 454,500	\$ 454,500	\$ 329,500	\$ 329,500	\$ 329,500	\$ 329,500	\$ 329,500	\$ -	\$ 329,500	\$ 1,568,000
		General Fund Transfers	\$ 1,903,630			\$ 1,970,946	\$ 2,005,920	\$ 1,663,250	\$ 1,662,440	\$ 1,556,310	\$ 1,555,470	\$ 1,484,830	\$ 1,668,690	\$ 1,533,130	\$ 1,716,960	\$ 8,208,466
		Current Revenues	\$ 1,429,530			\$ 1,473,210	\$ 1,472,420	\$ 1,517,410	\$ 1,516,600	\$ 1,562,940	\$ 1,562,100	\$ 1,609,830	\$ 1,608,970	\$ 1,658,130	\$ 1,657,240	\$ 7,821,520
		Pool Program Support	\$ (125,000)			\$ (125,000)	\$ (125,000)	\$ (125,000)	\$ (125,000)	\$ (125,000)	\$ (125,000)	\$ (125,000)	\$ (125,000)	\$ (125,000)	\$ (125,000)	\$ (625,000)
		General Fund Reserves	\$ 599,100			\$ 622,736	\$ 658,500	\$ 270,840	\$ 270,840	\$ 118,370	\$ 118,370	\$ -	\$ 184,720	\$ -	\$ 184,720	\$ 1,011,946
Total Potential Funding			\$ 31,634,335			\$ 13,017,446	\$ 35,295,420	\$ 37,315,750	\$ 3,135,940	\$ 22,735,810	\$ 3,024,970	\$ 3,409,330	\$ 5,370,690	\$ 9,873,130	\$ 2,046,460	\$ 86,351,466

Expenditures

Functions	Page	Project	Appv'd FY26	To Date	Status	FY27 Proposals	YR1 - FY27	FY28 Proposals	YR2 - FY28	FY29 Proposals	YR3 - FY29	FY30 Proposals	YR4 - FY30	FY31 Proposals	YR5 - FY31	5 Year Funding Total
Parks & Public Use Facilities	-	Town Soccer Field Sprinkler System	\$ 150,000	\$ 130,396												\$ -
	-	Playground Fall Material	\$ 33,000	FY25	Complete											\$ -
	-	Perry Weather Outdoor Warning Systems	\$ 6,500	\$ 6,560	Complete											\$ -
	-	Facility Reservation Software	\$ 7,000	\$ -	Complete											\$ -
	1	Sports Complex Construction	\$ 2,871,920	\$ 885,291		\$ 500,000										\$ 500,000
	3	Parks & Rec Master Plan	\$ 100,000	\$ 17,646		\$ 20,000	\$ 20,000									\$ 20,000
	5	Pool Renovations	\$ 800,000	\$ -		\$ 1,300,000										\$ 1,300,000
	7	Equestrian Center Seating				\$ 380,000										\$ 380,000
	9	Equestrian Center Arena				\$ 275,000										\$ 275,000
	11	Sports Complex Consession Stand Equip				\$ 13,000										\$ 13,000
	13	Sports Complex Drainage - Phase II	\$ 100,000			\$ 50,000	\$ 600,000	\$ 600,000								\$ 650,000
	15	Sports Complex Phase II - Ball Fields						\$ 750,000	\$ 500,000	\$ 750,000	\$ 500,000	\$ 750,000	\$ 300,000	\$ 750,000		\$ 3,000,000
	17	Gynasium Restroom Improvements						\$ 225,000								\$ 225,000
	19	Resurface Butler Park Tennis Court						\$ 45,000								\$ 45,000
	21	New Pool Lockers						\$ 20,000								\$ 20,000
	23	Redinger Ramada Stairway						\$ 40,000								\$ 40,000
	25	Verde Lakes Community Park Imprv's						\$ 10,000		\$ 5,000		\$ 5,000		\$ 5,000		\$ 25,000
	27	Community Center Park - Play Additions						\$ 32,000		\$ 35,000						\$ 67,000
	29	Sports Complex 50 Amp Outlets								\$ 125,000						\$ 125,000
	31	Oasis Trailhead										\$ 705,000	\$ 472,500			\$ 705,000
	33	Sycamore Villas Trailhead Parking Lot										\$ 450,000	\$ 400,000			\$ 450,000
Total Parks & Public Use Facilities:			\$ 4,068,420	\$ 1,039,893		\$ 2,538,000	\$ 620,000	\$ 1,722,000	\$ 500,000	\$ 915,000	\$ 500,000	\$ 1,910,000	\$ 1,172,500	\$ 755,000	\$ -	\$ 7,840,000
Town Facilities	-	Facilities Master Plan	\$ 150,000	\$ 62,991												\$ -
	-	Court Security Checkpoint	\$ 363,135	\$ 15,267												\$ -
	-	AC Unit Replacements	\$ 45,500	\$ 49,052	Complete											\$ -
	-	Economic Development Metal Roofing	\$ 65,000	\$ 10,443												\$ -
	-	Library Elevators	\$ 30,000	\$ 22,799												\$ -
	-	CVMO Evidence Dryer Shed	\$ 10,000	\$ 5,620												\$ -
	35	Impact Fee Study	\$ 100,000	\$ -		\$ 110,000										\$ 110,000
	37	CVMO Parking & Evidence Impound Imprv's						\$ 65,000		\$ 60,000		\$ 25,000				\$ 150,000
	39	CVMO Training Center						\$ 15,000		\$ 15,000		\$ 15,000		\$ 205,000		\$ 250,000
	41	Lower Maint Building Addition					\$ 250,000	\$ 250,000								\$ 250,000
Total Town Facilities:			\$ 763,635	\$ 166,172		\$ 110,000	\$ 250,000	\$ 330,000	\$ -	\$ 75,000	\$ -	\$ 40,000	\$ -	\$ 205,000	\$ -	\$ 760,000

Functions	Page	Project	Appv'd FY26	To Date		FY27 Proposals	YR1 - FY27	FY28 Proposals	YR2 - FY28	FY29 Proposals	YR3 - FY29	FY30 Proposals	YR4 - FY30	FY31 Proposals	YR5 - FY31	5 Year Project Total
Public Use Infrastructure	43	Chip Seal Program	\$ 750,000	\$ 745,157	Complete	\$ 750,000	\$ 750,000	\$ 750,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000		\$ 3,000,000
	45	Finnie Flat Rd & Montezuma Castle Hwy Road Improvs	\$ 5,040,000			\$ 365,000	\$ 20,000,000	\$ 15,000,000		\$ 10,000,000						\$ 25,365,000
	47	MC Hwy Curb, Gutter & Sidewalk	\$ 5,000,000			\$ 5,000,000	\$ 2,700,000	\$ 2,700,000								\$ 7,700,000
	49	7th St. Sidewalk Project	\$ 750,000			\$ 825,000										\$ 825,000
	51	Verde Lakes Dr Sidewalk Project	\$ 664,800			\$ 665,000										\$ 665,000
	53	Verde Lakes Flood Control Planning	\$ 450,000			\$ 450,000	\$ 350,000	\$ 350,000								\$ 800,000
	55	Park Verde Road Irrigation Crossing	\$ 350,000	\$ 7,000		\$ 400,000										\$ 400,000
	57	Salt Mine Shoulder & Drainage Improvement				\$ 25,000	\$ 350,000	\$ 400,000								\$ 425,000
	59	Main Street Reconstruction	\$ 12,000,000			\$ -	\$ 8,000,000	\$ 15,000,000		\$ 10,000,000						\$ 25,000,000
	61	Howards Road Drainage	\$ 140,000			\$ -	\$ 60,000	\$ 60,000		\$ 140,000						\$ 200,000
	63	Town Floodplain Studies						\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000					\$ 100,000
	65	Wayfinding & Place Marketing Project				\$ -	\$ 250,000	\$ -	\$ 230,000	\$ 250,000	\$ 150,000	\$ 200,000	\$ 150,000	\$ 150,000		\$ 600,000
	67	Gaddis Wash Crossing at Industrial Drive								\$ 100,000	\$ 200,000	\$ 200,000	\$ 100,000			\$ 300,000
Total Public Use Infrastructure:			\$ 25,144,800	\$ 752,157		\$ 8,480,000	\$ 32,460,000	\$ 34,310,000	\$ 780,000	\$ 21,040,000	\$ 900,000	\$ 900,000	\$ 750,000	\$ 650,000	\$ -	\$ 65,380,000
Town Systems & Equipment	-	Patrol Rifles & Armor	\$ 30,000	\$ -												\$ -
	-	Simulcast Voted Repeater Verde Lakes Area	\$ 60,000	\$ 67,639	Complete											\$ -
	-	Cellebrite Evidence Software	\$ 27,000	\$ 26,432	Complete											\$ -
	-	New Website Development	\$ 20,000	\$ 20,000	Complete											\$ -
	-	Crack Seal Machine	\$ 115,000	\$ 84,237	Complete											\$ -
	-	Toro Pro 6040 Infield Groomer	\$ 45,000													\$ -
	-	Backhoe 4X4 Enclosed Cab					\$ 95,000									\$ -
	69	New Shuttle Bus				\$ 150,000										\$ 150,000
	71	Town Security Cameras				\$ 202,000										\$ 202,000
	73	New Wood Chipper				\$ 100,000	\$ 90,000									\$ 100,000
	75	Toro Workman HDX-D 4WD	\$ 40,000			\$ 40,000										\$ 40,000
	77	Toro Zero Turn72 Mower				\$ 27,000										\$ 27,000
	79	CVMO Tasers				\$ 18,000		\$ 18,000		\$ 18,000						\$ 54,000
	81	ELGIN Broom Badger Street Sweeper				\$ -	\$ 280,000	\$ 320,000								\$ 320,000
	83	Maint F750 Dump Truck						\$ 114,000	\$ 114,000							\$ 114,000
	85	New Roller Compactor				\$ -	\$ 70,000	\$ 105,000								\$ 105,000
	87	Equipment Hauling Trailers				\$ -	\$ 14,300	\$ 29,000	\$ 6,600	\$ -	\$ 6,000					\$ 29,000
	89	Forestry Truck						\$ -	\$ 200,000	\$ 200,000						\$ 200,000
	91	Culvert Jetter								\$ 105,000	\$ 110,000					\$ 105,000
	93	Survey Equipment								\$ 110,000						\$ 110,000
	95	Kubota Diesel RTV-X Crew								\$ 29,500						\$ 29,500
	97	CVMO Skydio Drone								\$ 24,000						\$ 24,000
	99	10 Wheel Dump Truck										\$ 260,000	\$ 250,000			\$ 260,000
	101	Tractor with Mower attachment										\$ 165,000	\$ 160,000			\$ 165,000
	103	1 Ton Crew Cab Dump Truck												\$ 100,000		\$ 100,000
	105	Broce Broom RCT350 Sweeper												\$ 100,000		\$ 100,000
Total Town Systems & Equipment:			\$ 337,000	\$ 198,308		\$ 537,000	\$ 549,300	\$ 586,000	\$ 320,600	\$ 486,500	\$ 116,000	\$ 425,000	\$ 410,000	\$ 200,000	\$ -	\$ 2,234,500

Functions		Project	Appv'd FY26	To Date		FY27 Proposals	YR1 - FY27	FY28 Proposals	YR2 - FY28	FY29 Proposals	YR3 - FY29	FY30 Proposals	YR4 - FY30	FY31 Proposals	YR5 - FY31	5 Year Project Total
Town Fleet Vehicles	107	CVMO Fleet Vehicles	\$ 180,000	194,474	Complete	\$ -	\$ 240,000	\$ 280,000	\$ 280,000	\$ 180,000	\$ 180,000	\$ 190,000	\$ 190,000	\$ 190,000		\$ 840,000
	109	Streets Crew Cab Truck w/Utility Bed	\$ 75,000	Pending		\$ 75,000										\$ 75,000
	111	Public Works Fleet Vehicles				\$ 75,000		\$ 65,000			\$ 100,000			\$ 60,000		\$ 200,000
	-	Vehicle Replacement Program	\$ 25,000			\$ 75,000		\$ 75,000		\$ 75,000		\$ 75,000		\$ 75,000		\$ 375,000
	113	CVMO Electric Fleet Vehicles						\$ 130,000								\$ 130,000
	115	Streets Crew Cab Truck										\$ 75,000				\$ 75,000
Total Town Systems & Equipment:			\$ 280,000	\$ 194,474		\$ 225,000	\$ 240,000	\$ 550,000	\$ 280,000	\$ 255,000	\$ 280,000	\$ 340,000	\$ 190,000	\$ 325,000	\$ -	\$ 1,695,000
CIP Related Debt Payments		Sports Complex Bond	\$ 653,105			\$ 652,405	\$ 652,405	\$ 650,260	\$ 650,260	\$ 651,600	\$ 650,000	\$ 652,400	\$ 650,000	\$ 651,600		\$ 3,258,265
		Enterprise Lease Equipment	\$ 348,875			\$ 316,831	\$ 347,715	\$ 329,004	\$ 356,080	\$ 277,394	\$ 304,470	\$ 324,114	\$ 351,190	\$ 351,000		\$ 1,598,343
		Electric Fleet Vehicles						\$ 16,000		\$ 32,000		\$ 32,000		\$ 32,000		
		Park Verde Crossing Debt (6%-6yrs)				\$ 40,000		\$ 80,000		\$ 80,000		\$ 80,000		\$ 80,000		
		New Arena & Seating Debt (5%-15yrs)				\$ 20,000		\$ 67,000		\$ 67,000		\$ 67,000		\$ 67,000		
		Pool (6%-15yrs)	\$ 16,000			\$ 26,000	\$ 71,000	\$ 132,000	\$ 71,000	\$ 132,000	\$ 71,000	\$ 132,000	\$ 71,000	\$ 132,000		\$ 554,000
		Oasis Trailhead (5%-10yrs)										\$ 65,000	\$ 60,000	\$ 65,000		\$ 130,000
		Equipment Debt	\$ 22,500	19,505		\$ 72,210	\$ 105,000	\$ 142,410	\$ 178,000	\$ 142,410	\$ 203,500	\$ 142,410	\$ 216,000	\$ 122,905		\$ 622,345
Total Det Payments:			\$ 1,040,480	\$ 39,010		\$ 1,127,446	\$ 1,176,120	\$ 1,559,084	\$ 1,255,340	\$ 1,524,814	\$ 1,228,970	\$ 1,637,334	\$ 1,348,190	\$ 1,624,410	\$ -	\$ 6,162,953
Total Projected Cost			\$ 31,634,335	\$ 2,390,014		\$ 13,017,446	\$ 35,295,420	\$ 39,057,084	\$ 3,135,940	\$ 24,296,314	\$ 3,024,970	\$ 5,252,334	\$ 3,870,690	\$ 3,759,410	\$ -	\$ 84,072,453
Net Total			\$ -	\$ (2,390,014)		\$ -	\$ 0	\$ (1,741,334)	\$ 0	\$ (1,560,504)	\$ 0	\$ (1,843,004)	\$ 1,500,000	\$ 6,113,720	\$ 2,046,460	\$ 2,279,013

Wastewater Fund

Funding			Appv'd FY26	To Date		FY27 Proposals	YR1 - FY27	FY28 Proposals	YR2 - FY28	FY29 Proposals	YR3 - FY29	FY30 Proposals	YR4 - FY30	FY31 Proposals	YR5 - FY31	5 Year Funding Total
Funding Source		Grant Funds / Donations	\$ 898,700			400,000										\$ 400,000
		Debt Financing	\$ 1,273,605			300,000	\$ 1,200,000	224,000	\$ 924,000	100,000	\$ 100,000	700,000	\$ 700,000			\$ 1,324,000
		Current Revenues & Transfers	\$ 385,000			290,000										\$ 290,000
		Private Development Funds				500,000	\$ 5,500,000	5,300,000	\$ 300,000	6,000,000	\$ 6,000,000	5,000,000	\$ 5,000,000			\$ 16,800,000
Total Anticipated Funding			\$ 2,557,305			\$ 1,490,000	\$ 6,700,000	\$ 5,524,000	\$ 1,224,000	\$ 6,100,000	\$ 6,100,000	\$ 5,700,000	\$ 5,700,000	\$ -	\$ -	\$ 18,814,000

Expenditures

Functions	Page	Project	Appv'd FY26	To Date	Status	FY27 Proposals	YR1 - FY27	FY28 Proposals	YR2 - FY28	FY29 Proposals	YR3 - FY29	FY30 Proposals	YR4 - FY30	FY31 Proposals	YR5 - FY31	5 Year Project Total
Improvements	-	Dickison Erosion Repair	\$ 900,305	300,704	Complete		\$ 250,000									\$ -
	-	WWTP Control Panels Upgrade	\$ 75,000	42,025												\$ -
	117	Shincci Sludge Dryer	\$ 700,000			\$ 700,000										\$ 700,000
	119	Northbound Sewer Collection System	\$ 200,000			\$ 500,000	\$ 5,500,000	\$ 5,300,000	\$ 300,000	\$ 6,000,000	\$ 6,000,000	\$ 5,000,000	\$ 5,000,000			\$ 16,800,000
	121	Treatment Plant Administrative Building	\$ 110,000			\$ 40,000										\$ 40,000
	123	Septic Receiving Station	\$ 250,000			\$ 250,000										\$ 250,000
	125	JLG 1055 Forklift						\$ 224,000	\$ 224,000							\$ 224,000
	127	Equalization Basin								\$ 100,000	\$ 100,000	\$ 700,000	\$ 700,000			\$ 800,000
	-	Black Bridge Sewer Main Extension	\$ 200,000			\$ -	\$ 800,000	\$ -	\$ 700,000	\$ -						\$ -
	-	John Deere 335 P Compact TrackLoader	\$ 122,000													\$ -
	-	One Ton Dump Truck			??	\$ -	\$ 150,000									\$ -
Total Projected Cost - Wastewater Projects			\$ 2,557,305	\$ 342,729		\$ 1,490,000	\$ 6,700,000	\$ 5,524,000	\$ 1,224,000	\$ 6,100,000	\$ 6,100,000	\$ 5,700,000	\$ 5,700,000	\$ -	\$ -	\$ 18,814,000
Net Total - Wastewater Projects			\$ -	\$ (342,729)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Water Fund

Funding			Appv'd FY26	To Date		FY27 Proposals	YR1 - FY27	FY28 Proposals	YR2 - FY28	FY29 Proposals	YR3 - FY29	FY30 Proposals	YR4 - FY30	FY31 Proposals	YR5 - FY31	5 Year Funding Total
Funding Source		Grant Funds / Donations	\$ 4,535,000			4,027,535	\$ 3,245,000	2,300,000								\$ 6,327,535
		Reserve Funds														\$ -
		Debt Financing	\$ 1,077,580			650,000	\$ 2,500,000	1,800,000	\$ 1,750,000	1,600,000	\$ 1,600,000	70,000	\$ 70,000			\$ 4,120,000
		Current Revenues & Transfers	\$ 195,000			187,740	\$ 180,000	175,000	\$ 575,000	575,000	\$ 575,000	675,000	\$ 675,000			\$ 1,612,740
		CIP Fund Transfer														\$ -
		Carrying Balance														\$ -
Total Anticipated Funding			\$ 5,807,580			\$ 4,865,275	\$ 5,925,000	\$ 4,275,000	\$ 2,325,000	\$ 2,175,000	\$ 2,175,000	\$ 745,000	\$ 745,000	\$ -	\$ -	\$ 12,060,275

Expenditures

Functions	Page	Project	Appv'd FY26	To Date	Status	FY27 Proposals	YR1 - FY27	FY28 Proposals	YR2 - FY28	FY29 Proposals	YR3 - FY29	FY30 Proposals	YR4 - FY30	FY31 Proposals	YR5 - FY31	5 Year Project Total
Improvements	-	Backhoe	\$ 180,000	169,117	Complete											\$ -
	129	Water Systems Arsenic Treatment & Well Replacment	\$ 2,000,000	47,464		\$ 3,452,535	\$ 1,600,000	\$ 2,100,000								\$ 5,552,535
	131	Water Main Annual Replacement	\$ 1,657,580	611,302		\$ 500,000	\$ 600,000	\$ 1,000,000	\$ 500,000	\$ 1,000,000	\$ 500,000	\$ 500,000	\$ 600,000	\$ 500,000		\$ 3,500,000
	133	Moonrise Water Main Replacement	\$ 75,000	13,829		\$ 450,000	\$ 450,000									\$ 450,000
	135	Verde Commercial Tank and Pump Station	\$ 200,000			\$ 200,000	\$ 1,800,000	\$ 1,800,000								\$ 2,000,000
	137	Verde River Estates New Well and Storage Tanks	\$ 150,000			\$ 150,000	\$ 200,000	\$ 200,000	\$ 250,000	\$ 250,000						\$ 600,000
	139	Hwy 260 Production Wells	\$ 225,000			\$ 225,000		\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000					\$ 3,225,000
	141	Bradshaw Haven Well Project	\$ 75,000			\$ 25,000	\$ 150,000									\$ 25,000
	143	Water Hauler Vending Station	\$ 170,000	7,259		\$ 62,740		\$ 100,000								\$ 162,740
	145	ADWR Adequate Water Supply Study	\$ 75,000			\$ 50,000	\$ 50,000									\$ 50,000
	147	Fall Safety Equipment				\$ 50,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000		\$ 350,000
	149	Vehicles				\$ 200,000					\$ 100,000		\$ 70,000			\$ 200,000
Total Projected Cost - Water Projects			\$ 4,807,580	\$ 848,971		\$ 5,365,275	\$ 4,925,000	\$ 6,775,000	\$ 2,325,000	\$ 2,825,000	\$ 2,175,000	\$ 575,000	\$ 745,000	\$ 575,000	\$ -	\$ 16,115,275
Net Total - Water Projects			\$ 1,000,000	\$ (848,971)		\$ (500,000)	\$ 1,000,000	\$ (2,500,000)	\$ -	\$ (650,000)	\$ -	\$ 170,000	\$ -	\$ (575,000)	\$ -	\$ (4,055,000)
Total Projected Cost - All Projects			\$ 38,999,220	\$ 3,581,714		\$ 19,872,721	\$ 46,920,420	\$ 51,356,084	\$ 6,684,940	\$ 33,221,314	\$ 11,299,970	\$ 11,527,334	\$ 10,315,690	\$ 4,334,410	\$ -	\$ 119,001,728
Net Total - All Projects			\$ 1,000,000	\$ (3,581,714)		\$ (500,000)	\$ 1,000,000	\$ (4,241,334)	\$ 0	\$ (2,210,504)	\$ 0	\$ (1,673,004)	\$ 1,500,000	\$ 5,538,720	\$ 2,046,460	\$ (1,775,987)

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Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: May 4, 2026

Agenda Item Type:

- ☐ Consent Agenda ☒ Informational Presentation ☐ Discussion Item
☐ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Parks & Recreation **Staff Resource:** Shawna Figy, Parks & Recreation Manager

Agenda Title: Update on Camp Verde Sports Complex projects.

Attached Documents:

- Photos of concession/restroom building and sidewalk

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- ☒ Town Manager ☐ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable): N/A

- Funding Source / GL Account Number: Multiple Grant Funded
- Approved in the FY26 Budget? ☒ Yes ☐ No ☐ N/A ☐ Other:
- Is this an approved CIP Project? ☒ Yes ☐ No ☐ N/A ☐ Other:

Background Information:

Staff continue to advance the completion of Phase 1 of the Sports Complex. While the park is currently open to the public and available for use, several infrastructure elements and amenities remain under construction or unfinished, but several things have been accomplished in the last month.

Once the concession/restroom building was put into place, the contract for the concrete walkway was awarded to Tierra Verde Construction. They began work on the walkway April 6th and began pouring concrete April 20th. The concrete will be done in sections and it will take at least 3 weeks to complete.

Fann Environmental will come back to complete the electrical transformer installation and make the final electrical connections after the concrete walkway is completed. The building will not be accessible to the public until that is complete. The ADA parking is included in the concrete walkway plans.

The irrigation work is underway with an anticipated completion date at the end of June. Part of the Verde Vista Loop trail is closed during the construction and completion of the irrigation.

The goal is to ensure the Commission remains informed on the development status and is aware of what to expect in the near term as the complex moves toward full operational readiness.

Connection to the [FY25-FY30 Strategic Plan](#)

This project complies with the Community Infrastructure section described in the Strategic Plan.

Question(s) before the Commission:

- Does the Commission have any questions for staff?



Pliny 918.2000 Creation Commission



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Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: May 4, 2026

Agenda Item Type:

- ☐ Consent Agenda ☒ Informational Presentation ☐ Discussion Item
☐ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Parks & Recreation **Staff Resource:** Shawna Figy, Parks & Recreation Manager

Agenda Title: Update on the Parks & Recreation Master Plan

Attached Documents: N/A

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- ☒ Town Manager ☐ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY25 Budget? ☒ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☒ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

A core team of Staff continue to meet bi-weekly with Kimley-Horn to keep the process moving forward. Our most recent meeting was held April 20, 2026.

Kimley-Horn and ETC Institute have completed the statistically valid survey and compiled results of that survey. The survey was mailed to random Camp Verde residents with an explanation and self-addressed stamped envelope so they could return it. The goal was to reach 300 surveys, which was met with 310 surveys collected. A few highlights from the report include:

1. 71% of the respondents had participated in our programs or events, and of that group, 89% rated the programs/events as excellent or good.
2. 77% of the respondents had visited a Town park or facility, 63% of them rated the parks/facilities as excellent or good.
3. 45% of the respondents do not know what is offered. Obviously, there is a lot of additional information in this report.

The Envision Camp Verde site tools closed on April 24. The site will now transition to offer information about the data collected and eventually will contain the draft Master Plan to allow for public feedback.

Kimley-Horn will begin compiling and consolidating all the data collected through the website, in-person events, and the survey to develop overall themes and recommendations to support those themes. They will then move to production of the draft Master Plan, followed by the final report. There will be a work



Parks and Recreation Commission Agenda Information Memorandum

session with the Commission and Town Council to review the draft and gather their feedback prior to finalizing the plan.

The goal is to have the Master Plan adopted in August 2026.

Connection to the [FY25-FY30 Strategic Plan](#)

This connects to the Strategic Plan through increasing civic engagement and public participation. The completion of the Master Plan is also a goal of Town Council.

Question(s) before the Commission:

- Do you have any questions about this update on the Master Plan?



Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: May 4, 2026

Agenda Item Type:

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Parks & Recreation **Staff Resource:** Shawna Figy, Parks & Recreation Manager

Agenda Title: Discussion regarding the Parks & Recreation Commission's involvement in Corn Fest activities.

Attached Documents: N/A

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 10 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY25 Budget? ☒ Yes ☐ No ☐ N/A ☐ Other:
- Is this an approved CIP Project? ☒ Yes ☐ No ☐ N/A ☐ Other:

Background Information:

Parks & Recreation staff are looking for assistance in providing activities at Corn Fest. Traditionally we partner with non-profits for Corn Sales and operations of the Dunk Tank as fundraisers. This year, as a tie-in to the America250 movement celebrating our country's birthday, we are hoping to offer some additional activities to the event. P&R staff are stretched thin at events, so we are looking for other groups to assist us in running these activities.

We had a few ideas such as: 1) bobbing for corn, 2) corn eating contest, and 3) watermelon eating contest. We are also open to other ideas.

It is our hope that the Commission would be interested in running a few activities like this. It would benefit the public and give the Commissioners the opportunity to participate and interact with the community.

Connection to the [FY25-FY30 Strategic Plan](#)

This connects to the Strategic Plan through increasing civic engagement and public participation.

Question(s) before the Commission:

- What activity, if any, would the Commission like to be involved with at Corn Fest?

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Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: May 4, 2026

Agenda Item Type:

- | | | |
|---|---|---|
| ☐ Consent Agenda | ☐ Informational Presentation | ☒ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Town Manager

Staff Resource: Town Manager Miranda Fisher

Agenda Title: Discussion regarding development of working agreements for the Town Council, Boards and Commissions

Attached Documents: N/A

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 30 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY26 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

As part of ongoing efforts to strengthen governance practices and organizational effectiveness, the Town is working to establish Working Agreements for Council, Boards, and Commissions. These agreements are intended to complement existing governing documents, including the Council Code of Conduct and Agenda & Minutes Policy, by defining shared expectations for how members interact, communicate, and conduct business.

Working agreements are not regulatory in nature, but rather serve as mutually understood commitments that promote:

- Productive and efficient meetings
- Respectful and professional communication
- Clear role definition between elected/appointed officials and staff
- Consistency in decision-making processes

To support this effort, during the May 4th meeting, staff will be facilitating an exercise with the Parks & Recreation Commission designed to establish what the Commission feels should be incorporated into the Town-wide working agreements. A draft of the final proposed working agreements will be shared with the Commission in June for consideration with the goal of Council adoption in late June or early July.

Question(s) before the Commission:

- Does the Commission have any questions for staff?

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Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: May 4, 2026

Agenda Item Type:

- ☐ Consent Agenda ☒ Informational Presentation ☐ Discussion Item
☐ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Parks & Recreation **Staff Resource:** Parks & Recreation Manager, Shawna Figy

Agenda Title: Update on Parks and Recreation current programming and events

Attached Documents:

- Trip List
- Diamondbacks flyer
- Press Releases
- Adult Softball flyer
- Summer Camp flyer
- Pool flyer
- Corn Fest flyer
- Seasonal Position flyers
- Fort Verde Days Grand Marshal
- Verde Lakes Ribbon Cutting
- ActiveNet flyer
- May Calendar

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- ☒ Town Manager ☐ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY25 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

This is a standard update added to the agenda at the request of the Commission. This update will include information about upcoming events along with summaries of recently completed events and programming.

Connection to the [FY25-FY30 Strategic Plan](#)

This aligns with the Council's Strategic Plan by enhancing our location and history through amenities and events.

Question(s) before the Commission:

- Do you have any questions about our previous upcoming events or programming?

Spring Trips



All trips leave at 9:00 am and returns at 5:00 pm unless otherwise stated.
Cancellations with at least 48 hours' notice are eligible for a full refund.



HALL OF FLAME

April 10th | 9am- 5pm
\$36 PER PERSON



TORONTO BLUE JAYS VS ARIZONA D'BACKS

April 18th | Bus Departs 2:10 pm
\$80 PER PERSON



NEW YORK METS VS ARIZONA D'BACKS

May 9th | Bus Departs 1:10pm
\$80 PER PERSON



TLAQUEPAQUE ARTS & SHOPPING VILLAGE

May 22nd | 9am- 4pm
\$20 PER PERSON



BEARIZONA WILDLIFE PARK

June 5th | 9am- 5pm
\$50 PER PERSON



LOWELL OBSERVATORY

June 19th | 2pm - 10pm
\$52 PER PERSON

To Register or for more information



<https://gqr.sh/WG5K>



Parks@CampVerde.AZ.GOV



928-554-0820 EXT 3



395 S Main Street, Camp Verde



9 MAY 2026

BUS DEPARTS 1:10 PM
GAME TIME 4:15 PM

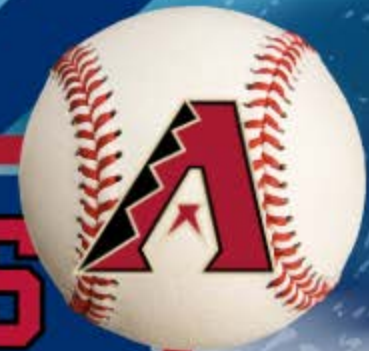
Pricing includes ticket,
transportation, and parking.

\$80



DIAMONDBACKS

BASEBALL



NY METS

VS

D'BACKS

Register at: <https://anc.apm.activecommunities.com/campverdeparcsandrec/home>

Parks & Recreation Commission Regular Session

May 4, 2026

or Click the blue "Sign up" link or call 928-554-0820 (x3)

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Camp Verde Parks and Recreation Division
395 South Main Street
Camp Verde, AZ 86322
parks@campverde.az.gov

For Immediate Release

Date: April 22, 2026

Contact: Tiffany Smith, Recreation Supervisor

Phone: (928)554-0828

tiffany.smith@campverde.az.gov

Camp Verde looking to support non-profits at Corn Fest

CAMP VERDE, AZ – Corn Fest is coming back for its 33rd year on Saturday July 18 in Downtown Camp Verde and we are looking for non-profit partners to support. This one-day street fair event attracts over 5,000 attendees with craft and food vendors, plus live music, and is a great opportunity to showcase your organization. Gates open at 9:00 am with free admission and the fun continues until 4:00 pm. One goal of Parks & Recreation is to support the local non-profit community at our events.

One fundraising opportunity for a local non-profit is to sell Hauser & Hauser raw corn by the dozen. Parks & Recreation provides the local corn, corn bags, shade tent, and tables. All a non-profit group has to do is commit to showing up to run the corn sales and earn money for their non-profit. In 2025 the Kiwanis Club of Camp Verde raised over \$1,200 for their efforts in one day!

In addition, the Town is looking for another organization to operate the dunk tank as a fundraising opportunity. The Town rents the tank and gets it filled, the non-profit organization just needs to find the volunteers to be dunked, hawk the activity and collect the fees. If a group markets this attraction in advance, it could be a great revenue source for them. In 2025 the Verde Villages raised over \$450, while also giving away hundreds of toys to the kids, as well as engaging in meaningful conversations with families about their organization and the work they do in the community. The reported that “it was a truly uplifting and rewarding experience.”

Interested non-profits should contact Parks & Rec at Parks@campverde.az.gov or (928)554-0820 Option 3.

Local community groups are also encouraged to become vendors to promote and support their organizations with a free 10x10 space. While all inside spaces are full, there are still outside spaces available through www.visitcampverde.com.

For more information, please contact Camp Verde Parks & Recreation at 928-554-0820 Option 3, or email parks@campverde.az.gov.



Camp Verde Parks and Recreation Division
395 South Main Street
Camp Verde, AZ 86322
parks@campverde.az.gov

For Immediate Release

Date: March 31, 2026

Contact: Tiffany Smith, Recreation Supervisor

Phone: (928)554-0828

tiffany.smith@campverde.az.gov

Camp Verde Parks & Recreation Announces April Events!

CAMP VERDE, AZ – We have a lot going on in April so please consider joining us for any or all of these fun events!

Kicking us off April 10-12 is the Fiber Festival, which highlights workshops in spinning, weaving, felting, basketry, embroidery, and knitting. There will also be seminars with in-depth lectures on fiber history and techniques, as well as demonstrations of skilled artisans at work. Come explore and experience the vendor hall in the Community Gym and meet fiber arts guilds from all across Arizona. There is a fee to participate in the workshops and seminars, but the vendor hall and demonstrations are free. For more information visit <https://azfed.org/>

On April 25 Yavapai Apache Nation & The Town of Camp Verde will host an Earth Day celebration at Veteran's Memorial Park from 10:00 AM to 2:00 PM. This free community event will feature educational booths, raffles, and lunch. This event aims to educate the community about environmental issues and encourage participation in conservation efforts.

Also on April 25 is the 'Nailed it!' Mini Golf Tournament hosted by Home for New Beginnings, at the Community Center Field. They are still looking for groups to sponsor and build holes for the event so if you are interested, please call 928-248-3434.

Culpepper & Merriweather is bringing the Circus back to town on April 27. The midway will feature a full concession stand, pony rides, face painting, and inflatable rides. Showtimes will be at 5:00 PM and 7:00 PM and will feature Big Cats, Tight Rope, Aerialists, Fire Eating, Dogs, Foot Juggling, Daredevils and so much more! Presale tickets can be purchased in Camp Verde at Basha's, Camp Verde Feed Store, and at the Parks & Recreation office. For more information visit <https://www.cmcircus.com/>

For more information, please contact Camp Verde Parks & Recreation at 928-554-0820 option #3 or email parks@campverde.az.gov.



KID'S SUMMER CAMP 2026

Join Us for a Summer Filled with Fun, Learning, and Exploration!

JUNE 2 - JULY 24

Come for a day or
the whole summer!

928-554-0820 X3

parks@campverde.az.gov

395 S. Main Street

MONDAY - THURSDAY 8:00 AM - 4:00 PM

NEW THIS YEAR!

- Group 305: K - 3rd - 8 & Under
- Group 204: 3rd - 6th - 9 & Over
- \$22.00 per day OR
- \$13.00 per day with scholarship

Campers must have
COMPLETED
Kindergarten - 6th grade
in May 2026



Face Painting



Foam Party



Water Adventure Class



Funny Magic For Kids



Horses with Heart



Field Trip to Bearizona

Camp Highlights:

- Classrooms located at Town Complex
- Swimming at Heritage Pool
- Creative Arts & Crafts
- Field Trips and Special Guests
- Cooking & Gym Time
- Weekly Themes

Parks & Recreation Commission Regular Session



The **ONLY** Municipal Camp
in Arizona
with this prestigious
accreditation.



Registration begins May 1st!

Register HERE <https://gqr.sh/BGfx>

May 4, 2026

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TOWN OF CAMP VERDE

Parks & Recreation

ADULT CO-ED SOFTBALL

REGISTRATION OPENS APRIL 20TH!

GAMES BEGIN JUNE 15TH

Games played at the **Camp Verde Sports Complex**
on Mondays & Wednesdays.

Sign up with your team or as a free agent.
Start getting your roster together!

Questions? Call **928-554-0820** or email
parks@campverde.az.gov

Heritage Pool opens **May 22nd!**

Swim Lesson registration will open on **June 2nd.**

\$30 for 2 week sessions.

Use the QR code below to register!



Kid's Summer Camp 2026

June 1st – July 23rd

Monday – Thursday • 8:00am • 4:00pm

K-6th Grade

\$22/day or \$13/day with scholarship

Registration begins on May 11th!



Scan the QR Code to register!

If you have any questions please contact Parks and Recreation at
928-554-0820 or email parks@campverde.az.gov



Camp Verde's

CORNFEST

2026

Sweet Corn • Live Music • Family Fun

Saturday, July 18th
9:00AM - 4:00PM
Downtown Camp Verde



CORN SALES



LIVE MUSIC



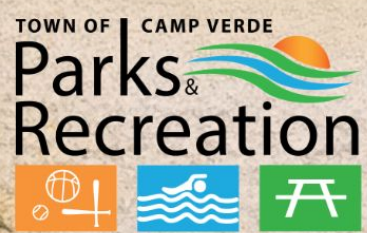
CORNHOLE TOURNAMENTS



FOOD VENDORS

Corn from Hauser & Hauser Farms

FOR MORE INFO: CONTACT US AT
928-554-0820 #3



BE PART OF US!

TOWN OF CAMP VERDE

**Parks &
Recreation**



Officiate Parks and Recreation sporting events at all levels, ensuring fair play, rule enforcement, and consistent game standards. Manages game flow and timing, communicates with participants, coaches, and staff. Oversees youth league play and educates on rules.

POSITION ANNOUNCEMENT

SOFTBALL UMPIRE 2026

- ✓ **Seasonal Position**
\$25.00 – \$35.00 Hourly
- ✓ **Monday & Wednesday**
Evenings
- ✓ **Ages 15+ may apply**

APPLY NOW

<https://www.governmentjobs.com/careers/campverde/>

Parks & Recreation Commission Regular Session

May 4, 2026

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★ 70th Annual ★

FORT VERDE DAYS

GRAND MARSHAL
SUGGESTION BOX



AMERICA-250

HONOR ★ LIBERTY ★ FREEDOM



Ribbon Cutting Ceremony

Verde Lakes Community Park

3012 S. Aspen Way, Camp Verde

Thursday, May 7

3:30 PM

All are welcome to attend!

Join us as we celebrate the transfer of ownership of Verde Lakes Community Park and the beginning an exciting new chapter for this space.

Light refreshments and drinks will be served.

Representatives from Camp Verde Parks & Recreation and the Verde Lakes Recreation Corporation (VLRC) will be present to share future plans for the park.

Register Here: <https://gqr.sh/FcsK>

GREATER VERDE VALLEY
CHAMBER of COMMERCE

COMMERCE | CULTURE | RECREATION | COMMUNITY



Parks & Recreation Commission Regular Session

May 4, 2026

**Verde Lakes
Recreation
Corporation**



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New & Improved Online Registration!

— Now Partnered with —



Programs



Friday Trips



Facility Rentals



**Sign Up
Today!**

Create Your Profile & Get Started!



Phone: 928 554 0820 x 3

Email: Parks@Campverde.az.gov



May



SUN	MON	TUE	WED	THU	FRI	SAT
					1 Pickleball Bread of Life NAZ Dream	2 Cornhole
3 Pickleball	4 Pilates	5 Pickleball Yin Yoga	6 Pickleball	7	8 Pickleball Bread of Life NAZ Dream	9 D-Backs Trip VV Famers Market
10 Pickleball	11 Pilates	12 Pickleball Yin Yoga St. Mary's	13 Pickleball	14	15 Bread of Life NAZ Dream	16 VV Famers Market
17	18 Pilates	19 Pickleball Yin Yoga	20 Pickleball	21 Food Truck Night	22 Bread of Life NAZ Dream Friday Trip	23 VV Famers Market
24 Coin Club	25 Pilates MEMORIAL DAY	26 Pickleball Yin Yoga May 4, 2026	27 Pickleball	28	29 Pickleball Bread of Life NAZ Dream	30 VV Famers Market